

BOOTH ARTISAN INFORMATION

2010

Please add our email, "staff@AnacortesArtsFestival.com" to your email address book so that you can receive information from us.

Be sure to mark our deadline dates on your calendar and give us a call if you don't hear from us.

We hire security to walk the Festival grounds on Thursday, Friday, and Saturday nights and early morning hours, however, we recommend removing your product from your booth each evening. Vendors will also have vehicle ID tags and limited set-up times.

How to apply: We accept Internet applications only. There is a \$25 application fee. To apply, go to our web site at: AnacortesArtsFestival.com to submit the online application form with your images in JPEG format (1024 x 768 pixels). If your submission is not to our specifications, we will reject it and you must submit another \$25 application fee to re-apply.

Screening Process: Deadline March 4, 2010

The screening process includes the projection of three images on a large screen. Your works are evaluated on originality, quality, and marketability; therefore high quality, clear representations can determine if you are accepted into our show. This may be your only representation of your product.

Each applicant must provide us with three high quality images: two of your product and one booth image with your work attractively displayed. We will accept and jury **one primary media per application**.

Notification

Notification of acceptance or non-acceptance will be **emailed** to you by **March 23, 2010**.

Booth Fees for accepted Booth Artisans due by April 27, 2010

Booth fees for all accepted artists are: \$300 for each 10' x 10' space.

Cancellation Policy

No refunds after **May 6, 2010**.

Food Category

Food categories must obtain necessary food / food handling permits through the WSDA, USDA, FDA or the Skagit County Health Department. We will have to have a copy of your license before you can set up. For complete information contact www.skagitcounty.net/health, or call (360) 336-9380 ext 3402.

Booth location notification: May 18 via Email

You will be notified of your booth location by **Email** on May 18. Booth locations are assigned on a first-come/first-served basis determined by when we receive your booth payment.

Credit Cards

We will accept Visa or MasterCard for payment of your booth fees and commissions.

Booth Appearance

Your booth must be designed to withstand wind and inclement weather. Exhibitors must maintain sufficient quantities of merchandise throughout the weekend. All booths will be viewed during the weekend to ensure that screening standards have been upheld.

Sorry, no pets are allowed. Please do not bring animals.

Commission / Tally Sheets / Tax Reporting

Our commission format is 10% of all sales. We use daily Tally sheet totals. We will also allow the use of cash registers for recording sales. Collection and reporting of Washington State Sales Tax are your responsibility.

UBI (tax identification) is required by Washington State. Booth Fees cannot be accepted without a UBI #. For more information call 800-647-7706. Web site: <http://dor.wa.gov/>

Insurance

The Anacortes Arts Festival expects booth artisans to carry their own insurance. You do not need to send us a copy of your policy.

Security

The Festival maintains good security; however, we are not responsible for loss or damage.

Awards

Each year the Anacortes Arts Festival Board recognizes outstanding Booth Artisans. Last year the Anacortes Arts Festival matched funds with three sponsors for **\$3,600** in cash awards: \$2,000 for Best of the Fest with Wells Fargo Bank; \$1,000 with Cornelia's Garden for the Creativity Award; and \$600 for six block awards with the Chamber of Commerce.